

# MINUTES

**Meeting: Royal Docks Enterprise Zone  
Programme Board**

**Date: Wednesday 26 July 2017**

**Time: 9.30 am**

**Place: Committee Room 1, City Hall,  
The Queen's Walk, London, SE1  
2AA**

*Agendas and minutes of the meetings of this Board and are published at [lep.london/about/meetings](http://lep.london/about/meetings) (except in those cases where information may be exempt from disclosure under the Freedom of Information Act). Meetings are not held in public and are only open to those invited to attend by the Chair.*

**Present:**

**Members:**

Councillor Ken Clark, Deputy Mayor (Statutory), LB Newham (Co-Chair)  
Colette O'Shea, LEAP Board Member (Co-Chair in the Chair)  
Deirdra Armsby, Director of Regeneration & Planning, LB Newham  
Julia Bray, Policy Manager, Transport for London  
Robin Cooper, Head of Regeneration, LB Newham  
David Lunts, Executive Director – Housing and Land, GLA  
Simon Powell, Assistant Director – Strategic Projects and Property, GLA

**Also in attendance:**

Daniel Bridge, Royal Docks Programme Director  
Andrew Cribb, 3Space (Items 1-5)  
Rachel Greenwood, Board Officer, GLA  
Ande Gregson, GreenLab (Items 1-5)  
Iris Papadatou, YOU&ME (Items 1-5)  
Shelim Shakir, Regeneration Manager, LB Newham  
Ray Smith, Senior Finance Manager, GLA  
Jody Tableporter, Area Programme Manager, LB Newham

## **1 Apologies for Absence and Chair's Announcements (Item 1)**

- 1.1 The Chair welcomed those present to the meeting.
- 1.2 Apologies for absence were received from Debbie Jackson, James Murray, John Newbigin and Jane Sherwood.

## **2 Declarations of Interests (Item 2)**

- 2.1 There were no declarations of interests.

## **3 Minutes from Previous Meeting (part reserved) (Item 3)**

### **3.1 DECISION:**

**That the minutes of the meeting held on 17 May 2017 be agreed as a correct record.**

## **4 Actions Arising from Previous Meetings (Item 4)**

- 4.1 Members received an update on actions arising from the previous meeting.
- 4.2 The Royal Docks Programme Director provided an update on proposals for an overseas visit later in the year, and the Board would be kept informed of details once they emerge.
- 4.3 **DECISION:**

**That the update on actions arising from the previous meeting be noted.**

## **5 Royal Docks London Festival of Architecture Design Competition Winner's Presentation (Item 5)**

- 5.1 The Board received a presentation from Iris Papadatou, YOU&ME, winner of the London Festival of Architecture Silvertown Flyover design competition. Iris was joined by Andrew Cribb, 3Space, and Ande Gregson, GreenLab, part of the consortium that supported the winning entry.
- 5.2 The co-Chair noted that, as a judge of the competition, he had seen a number of inventive projects submitted, but the winning scheme provided the best strategic fit for the borough while offering an imaginative use for a challenging space and bringing jobs to the community.

**Royal Docks Enterprise Zone Programme Board**  
**Wednesday 26 July 2017**  
**Minutes**

- 5.3 Members commented that the innovative project would sit well in the vision for the Royal Docks and were keen to understand in what capacity, if any, the project could be taken forward. A discussion was held around the key challenges and timescales involved. Iris Papadatou informed the Board that having an agile approach to project delivery and appropriate phasing would be critical to delivering the project, potentially beginning with a small-scale hub, and expanding the project as technology evolved.
- 5.4 In response to a query, it was noted that the consortium had existing connections with stakeholders in the area and would look to utilise the expertise of others, such as Siemens. Members also commented that the Royal Docks Advisory Board may also be interested in having some involvement should the project go ahead.
- 5.5 The Chair asked officers what the next steps for the project would be; how it could be implemented; and where it would sit in the Detailed Delivery Plan. It was noted that YOU&ME were due to meet with officers in the coming days to discuss undertaking a feasibility study which would determine next steps for the project, and an update on the outcome would be provided to members in due course.

**5.6 DECISION:**

**That the presentation and subsequent discussion, and the next steps outlined at paragraph 5.5 above, be noted.**

**6 Royal Docks Early Projects Delivery Update (Item 6)**

- 6.1 The Board received a presentation outlining progress to date of the delivery of early projects in the Royal Docks.
- 6.2 An update was provided on the Royal Victoria Beach, which had now opened to the public and had received over 3000 visitors in the first week. A number of local staff and volunteers would look after the beach and there would be an increased programme of activities from previous years, including some targeted specifically at the local community.
- 6.3 In relation to the Siemens Community Garden, the Board noted that the first gardening session with a local school and corporate volunteers had taken place. Discussions with Siemens were ongoing to identify a regular programme of classes to maintain the garden.
- 6.4 The next phase of early delivery projects would be taken forward once the new team was in place.
- 6.5 The co-Chair noted that while the summer programme of events had improved on previous years, there was still more that could be done to draw visitors and he was

**Royal Docks Enterprise Zone Programme Board**  
**Wednesday 26 July 2017**  
**Minutes**

keen that the history of the area be built into marketing projects.

- 6.6 The Chair queried whether the impact and measurable outcomes of projects, such as social impact and creation of jobs, would be captured and formally recorded. It was noted that implementation of effective monitoring and evaluation would form a part of the Detailed Delivery Plan.
- 6.7 The Chair suggested that officers work towards creating a detailed, rolling 12-month programme of projects and events, whereby benefits and outcomes could be easily captured to evidence impacts. This should include working with stakeholders and other partners, such as ExCeL, to capture a detailed picture of events taking place across the Royal Docks.
- 6.8 The Senior Finance Manager, GLA raised a query in relation to insurance, and it was noted that while this was currently dealt with on a case-by-case basis, going forward, discussions would take place with GLA and LBN to identify where liabilities lie both in relation to insurance and also in terms of other cost and resource implications.

**6.9 DECISIONS:**

- (a) That the update on progress to date of early projects delivery be noted; and**
- (b) That a rolling 12-month programme of projects and events be drawn up to capture activity in the Royal Docks and evidence outcomes.**

**7 Update on Royal Docks Detailed Delivery Plan Consultant Procurement (Item 7)**

- 7.1 The Royal Docks Programme Director presented an update on development to date in the Royal Docks, outlining progress at each of the key sites and looking ahead to ambitions and projected income from the Enterprise Zone by 2024.
- 7.2 An update was also provided on the procurement of a consultant to develop the Detailed Delivery Plan. Officers were keen to involve the Board in the development of the Plan and sought input on the four emerging themes of Place, Activation, Promotion and Workspace.
- 7.3 The Board heard that the consultant would be appointed in August, with work beginning in September. It was expected that initial proposals would be available in October, at which point the Board would be consulted. Final proposals would then be developed and presented to LEAP in spring 2018.
- 7.4 Further detail in consideration of this matter is set out in a private version of the minutes.

**7.5 DECISIONS:**

**That the update be noted, taking into account the points outlined in the private minutes.**

**8 Recruitment and Office Update (oral update) (Item 8)**

8.1 The Royal Docks Programme Director provided an update on recruitment of the Royal Docks team and the location of the new office.

8.2 It was noted that almost all posts had now been recruited to, with the majority of the team starting their new roles between mid-August and mid-September. The team would be located in an office at the Siemens Crystal from mid-August.

8.3 In response to a query, it was noted that the GLA finance team was currently responsible for managing EZ funds on a day-to-day basis, however, as the work evolved, officers would look at whether dedicated finance support was required in the team. In addition, a paper would be brought to the next meeting to provide further clarity to the approval process for funding decisions.

**8.4 DECISIONS:**

**(a) That the recruitment and office update be noted; and**

**(b) That a paper be brought to the next meeting of the Board to outline the approval process of funding decisions.**

**9 Date of Next Meeting (Item 9)**

9.1 The next meeting of the Board was confirmed as Tuesday, 19 September 2017 at 2.30pm at a location to be confirmed.

**10 Any Other Business (Item 10)**

10.1 The Chair accepted one item of other business, further consideration of which is detailed in a private minute.

**11 Close of Meeting**

11.1 The meeting closed at 11.29am.

**Royal Docks Enterprise Zone Programme Board**  
**Wednesday 26 July 2017**  
**Minutes**

**Contact Officer:** Rachel Greenwood, Board Officer  
LEAP Secretariat  
City Hall, The Queen's Walk  
London SE1 2AA

**Telephone:** 020 7983 4285

**Email:** [rachel.greenwood@london.gov.uk](mailto:rachel.greenwood@london.gov.uk)